



TOBAGO REGIONAL HEALTH AUTHORITY

TENDER NOTICE 2025

The Tobago Regional Health Authority (TRHA) invites service providers to submit proposals for the following category of Request for Proposals as outlined below:

REQUEST FOR PROPOSALS (RFPs) FOR LEASING OF COMMERCIAL SPACE TO THE TRHA

The Tobago Regional Health Authority (TRHA) invites sealed proposals from eligible proposers for the Leasing of Commercial Space to the TRHA for the following three (3) distinct purposes:.

- **Storage Space** for TRHA records and non-perishable equipment
- **Office Space** for housing up to five key TRHA departments.
- **Tobago Emergency Medical Services (TEMS) Base Operations Facility** to accommodate ambulance housing, dispatch, and support staff.

Request for Proposal Package

Request for Proposal package can be obtained from the TRHA's Head Office (Procurement Department), in an electronic format, and emailed from tenders@trha.co.tt or a duly authorized officer of the Procurement Department of the Tobago Regional Health Authority on weekdays between the hours of 8:00 a.m. and 4:00 p.m.

NB: Only prospective proposers who have requested solicitation documents via email (tenders@trha.co.tt) can submit proposals.

Submission of Packages

Completed packages must be submitted in **sealed envelopes** and deposited in a specially marked tender box:

“PROPOSAL FOR LEASING OF COMMERCIAL SPACE TO THE TRHA”

Envelopes should be clearly marked:

“PROPOSAL FOR LEASING OF COMMERCIAL SPACE TO THE TRHA”

and should be addressed to:

**CHIEF EXECUTIVE OFFICER
TOBAGO REGIONAL HEALTH AUTHORITY
LEVEL 3, #7 MONTESSORI DRIVE**

**GLEN ROAD
SCARBOROUGH
TOBAGO**

Proposals must be delivered by hand and placed in a Tender Box located at the Procurement Department at the TRHA's Head Office; Level 2, #7 Montessori Drive, Glen Road, Scarborough, Tobago, no later than 12:00 noon on Friday 15th August, 2025.

Vendors responding to multiple RFPs must separate each submission in clearly marked sections.

Deadline Submission Date:

Deadline for submission: **Friday 15th August at 12:00 noon.**

Additional information can be obtained from the Procurement Office at 660-4744 (3492, 3067, 3289) or visit the TRHA's Website at *<https://trha.co.tt/tender-notices>*

